



JOINING THE MANAGEMENT COMMITTEE

If you haven't already done so, you should read the charity's governing document (the Deed of Declaration of Trust) and the Charity Commission's guide "The Essential Trustee - what you need to know (CC3)".

These will explain the basis on which the Association is required to operate, and (for every type of charity) the framework in which trustees must work.

If there are parts of these documents which you don't understand, if you have any questions, or if there's anything connected with the Association which you feel you'd like to know more about, it's worth making a few notes as you go through.

Then, if you're still interested in joining our management committee - either as a representative of a local community organisation, or to stand independently for election - drop us a line *via* info@tvh.org.uk, with a number we can call, so that we can

- answer your questions and/or explain anything you're not sure about
- collect the necessary information about you
- complete the relevant documentation
- talk to you about what happens next.

It may all sound a bit formal, but you'll be aware from reading "The Essential Trustee" that we're duty bound to follow the proper process - which is there for the protection of the Association, it's trustees and all those who deal with us.

Doug Dix

**Chairman
Toddington Village Hall Association**